

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 24, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

Mayor Watters asked for a motion to go into Executive Session.

Mr. Hayes made a motion to go into Executive Session at 7:31 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery stated the discussion in Executive Session will include:

- A contractual matter dealing with the Meadows at Mansfield
- PBA contract
- BOE potential litigation
- Personnel dealing with DPW

Mayor Watters called for a motion to return to Regular Session.

Mr. Hayes made a motion to move into Regular Session, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery announced they emerged from Executive Session at 9:26 pm where they discussed:

- Contractual matter dealing with Meadows at Mansfield – Mr. Lavery recused himself due to a conflict
- Personnel matter dealing with a DPW employee
- Contractual matter dealing with PBA

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery requested a motion to authorize a Rice Notice that was discussed in Executive Session.

Mr. Hayes made a motion to authorize a Rice Notice, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

APPROVAL OF THE MINUTES

Mrs. Mora Dillon made a motion to approve the February 10, 2021 Regular Session Minutes, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to approve the February 10, 2021 Executive Session Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the February 24, 2021 Bill List, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERK'S REPORT

Ms. Hrebenak stated there is no report at this time.

FINANCE REPORT

Mrs. Mollineaux stated she sent an email to the Committee last week with agenda items. The Bill List will be handled a little differently, will look the same, but will be approving the obligations differently. Last week we discussed the shared court contract, a sick leave resolution, and the appointment of the architect, plus the capital ordinance.

EMPLOYEES' REPORTS

No employee reports at this time.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

RESOLUTIONS

**RESOLUTION # 2021 – 54
REFUND OF A LAND USE BOARD APPLICATION**

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

WHEREAS, David Raffaele issued a check dated 2/19/20 with the Township of Mansfield, County of Warren,

WHEREAS, the applicant has withdrawn the application and there remains a balance of \$ 1,210.00 in the escrow account,

WHEREAS, the Land Use Board Engineer and Attorney have determined that the escrow balance can be refunded,

NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 1,210.00 to David Raffaele.

**RESOLUTION # 2021-55
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES**

WHEREAS, the following properties have overpayments for the 1st quarter of 2021:

Block	805	Lot 11.01	QFarm	\$ 12.18
Block	1102.1	Lot 4	C019D	\$1,064.27
Block	1204.01	Lot 2		\$3,242.37
Block	2401	Lot 4		\$2,092.02
Block	3101	Lot 1.02		\$3,080.64

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of February, 2021 that the Tax Collector and Township Finance Office are hereby authorized to refund the tax overpayments to the vendor shown below as well as make any adjustments to the tax records as needed:

CORELOGIC Centralized Refunds
PO Box 9202
Coppell, TX 75019-9760

Tax Overpayments totaling \$9,491.48

**RESOLUTION # 2021-56
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of February 2021 that payment is to be made to the certificate holder as noted:

US Bank Cust for Pro Cap 8
US Bank Trust - TLSG
50 S. 16th Street, Suite 2050
Philadelphia, PA. 19102

Block 1001.02 Lot 48
Certificate # 20-00003
\$ 1,276.49

Premium \$48,600.00

2021-57

Resolution

Supporting the 2021 Distracted Driving Crackdown U Drive, U Text, U Pay

Whereas, distracted driving has become a dangerous epidemic on the nations roadways, in New Jersey, driver inattention is the most significant cause of fatal and incapacitating crashes; and

Whereas, in 2018, distracted driving accounted for 50% of traffic fatalities in New Jersey; and

Whereas, in 2018 alone, there were 2,841 fatalities that were caused by distracted driving crashes; and

Whereas, an enforcement crackdown is planned to combat distracted driving; and

Whereas, April is National Distracted Driver month; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the 2021 Distracted Driving *Crackdown U Drive, U Text, U Pay*; and

Whereas, the project will involve increased distracted driving enforcement from April 1, 2021 through April 21, 2021; and

Whereas, an increase in distracted driving enforcement and a reduction in distracted driving will save lives on our roadways;

Therefore, be is resolved that the Township of Mansfield declares it's support for the 2021

Distracted Driving *Crackdown U Drive, U Text, U Pay* from April 1, 2021 through April 21, 2021 and pledges to increase awareness of the dangers of drinking and driving.

2021-58

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH MANSFIELD EMERGENCY SERVICES, FOR MECHANICAL SERVICES/REPAIRS

WHEREAS, the Township of Mansfield is desirous of sharing services for Mechanical Services/Repairs with Mansfield Emergency Services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Mansfield and the Mansfield Emergency Services to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with Mansfield Emergency Services for the Mechanical Services/Repairs.

RESOLUTION # 2021- 59

RESOLUTION TO CHANGE THE PAYMENT AMOUNTS IN THE CONTRACT WITH THE SHARED COURT PARTNERS

WHEREAS, the Township of Mansfield has entered into a contract for Shared Court Services with The Borough of Washington, The Township of Washington and The Township of Oxford; and

WHEREAS, the terms of the contract dictate the amount each participant is to pay to the Township of Mansfield during the length of the contract; and

WHEREAS, due to the Covid 19 pandemic, the operations of the court have changed and revenues have dropped from anticipated; and

WHEREAS, the Township Committee and the Chief Financial Officer have met and reviewed 2020 Court operations and the anticipated funding for 2021; and

WHEREAS, a recommendation to hold the payments at the 2020 levels was discussed;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the payment amounts due from the Shared Service Partners for 2021 will be frozen at the 2020 rates.

RESOLUTION NO. 2021-60

**TOWNSHIP OF MANSFIELD
WARREN COUNTY**

Granting Paid Sick Leave to Police Department (Patrolman)

WHEREAS, the Township Committee ("Committee") of the Township of Mansfield ("Township") finds and declares that Michael Madonna ("Employee") is an employee of Mansfield Township Police Department; and

WHEREAS, the Committee further finds and declares that the Employee will continue to be out of work on paid leave as of February 9, 2021; and

PREPAID LIST	
CURRENT	\$409,169.51
CAPITAL	
TRUST	
DOG	
RECREATION	
OPEN SPACE	
DEV ESCROW	
UNEMPLOYMENT	\$377.35
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$409,546.86

BILLS LIST	
CURRENT	\$578,836.53
CAPITAL	
TRUST	\$1,800.00
DOG	\$572.40
RECREATION	
OPEN SPACE	
DEV ESCROW	\$1,906.00
UNEMPLOYMENT	
TAX PREMIUM	\$48,600.00
MANDATORY DEV	\$510.42
OUTSIDE EMPLOY	
TOTAL	\$632,225.35

Mr. Hayes made a motion to approve Resolutions 2021-54 – 2021-62, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCES

First Reading

Mayor Watters introduced Ordinance number 2021-01.

ORDINANCE NUMBER 2021-01

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY APPROPRIATING \$35,000.00 FOR THE PURCHASE OF POLICE DEPARTMENT BODY CAMERAS

WHEREAS, there is a need for the purchase of Police Department Body Camera equipment and accessories;

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The amount of \$35,000.00 is hereby appropriated from the Township of Mansfield Capital Improvement Fund

2. There is no debt incurred by this Ordinance.
3. This ordinance shall take effect immediately after final passage, approval, publication as provided by law.

Mr. Hayes made a motion to approve the first reading of Ordinance 2021-01 with a second reading on March 24, 2020, at 7:30 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

OLD BUSINESS

Boyer Property – Mayor Watters asked if there was anything with the Mora Boyer property. Nothing yet.

County Property Deal – He also asked about the County property deal. He stated they voted at the last meeting to allow the County to have them, but we have not notified them. A private citizen wanted the property but did not come up to the money that the County had offered. It is a contractual matter discussion that will take place in Executive Session.

Rockport Game Farm – Committee discussed whether to move on with the lease. The Township Committee discussed having the items that Mr. Lavery had suggested removed from the contract and a letter be sent to the State requesting those changes.

Mr. Farino made a motion to have the letter drafted and the items removed from the lease for the Rockport Game Farm, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mt. Bethel Church – Mayor Watters asked about Mt. Bethel Church. Ms. Hrebenak stated it was the resolution and the Committee asked if we could get the totals.

Fire Truck – Mayor also asked about the fire truck. Ms. Hrebenak stated there was no response as of yet.

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session again.

Mrs. Mora Dillon made a motion to move into Executive Session at 9:35 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery stated the Executive Session discussion will include:

- Contractual matter dealing with the property auction

RETURN FROM EXECUTIVE SESSION

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from a second Executive Session at 9:50 pm where they discussed:

- One contractual matter dealing with the property auction

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery stated a motion to authorize an email or letter sent to the property owner discussed in Executive.

Mrs. Mora Dillon made a motion, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mayor Watters asked for a motion to approve the contract that Mr. Hayes and Mrs. Dillon negotiated for the PBA.

Mr. Hayes made the motion to approve the PBA contract, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to adjourn at 9:51 pm.